

Original history

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HISTORY OF FOREIGN DOCUMENTS DIVISION

1946 - 1952

*FDD**01-01-46
01-01-52*Section A
Pre-CIG

Foreign Documents Division is the development under CIA of operations initiated in five war-born organizations of the Departments of War and Navy. The five organizations involved were the Pacific Military Intelligence Research Section (PACMIRS), Op-32F141 Section of ONI, Washington Document Center (WDC), German Military Document Section (GMDS), and Special Document Section of G-2 (SDS).

PACMIRS
Mis Proj
No 2516

PACMIRS was established at Camp Ritchie, Maryland, under MIS, G-2, WDGS, on 6 September 1944.

OP-32F141 was established by the Office of Naval Intelligence as the naval counterpart of PACMIRS in Washington, D.C.

Rep of Jap
Doc Conf
28 Dec 44
15 Jan 45
War Dept

Washington Document Center, established February 1945, was the joint Army-Navy clearing house for captured Japanese documents received from the Far Eastern theaters.

PACMIRS mission was the strategic-level exploitation of the Japanese material pointed mainly to Army and Air interest. OP-32F141 similarly exploited for primarily naval interests.

PACMIRS was manned by US Army officers and enlisted men, including Nisei personnel, recently graduated from the Army's Japanese-language schools or returned from interpreter and translation service overseas; with Navy personnel in the Air Section, and with details of British and Canadian military personnel. WDC also was supported by Army and Navy personnel for the receiving and screening processes.

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OP-32F141 was staffed primarily by US Navy officers who were graduates of the Navy's Japanese-Language and officers of the British and Canadian Navies.

War Dept
Orders

Memo for
AD/O from
JJB
17/1/47

At the close of the war with Japan, Army and Navy jointly established the Washington Document Center (Advance) echelon in Tokyo and in six months this unit collected, selected and evacuated 650,000 captured document items to Washington, D.C.

War Dept
Orders

During these six months, embracing the turn of the year 1945-1946, the entire Japanese document exploitation venture was in the process of merger as a joint Army-Navy operation and on 17 April 1946, PACMIRS, OP-32F141 and WDC combined in one location, assuming the existing name of Washington Document Center for the whole. This was the actual inception of what is today FDD.

See
Sec. B

WDC continued as a military operation for little more than seven months, the latter of which were involved in prospective transfer into the relatively new Central Intelligence Group. The Army and Navy, increasingly precarious as sponsors because of post-war budget cuts, were planning the abandonment, or at best the drastic de-emphasizing, of the operation.

Recollection

During the war, German Military Documents Section had operated under the War Department at Fort Hunt, south of Alexandria, and shortly after the war, the Special Document Section, also under the War Department, had been set up at Holabird Signal Depot, near Baltimore to exploit captured German documents for information on the USSR.

See
Sec. C

While not involved in the initial adoption of WDC by CIG on 1 December 1946, GMDS and SDS were later to meld their operations in document exploitation under the Document Center in CIG.

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Section B
Transfer to CIG

Negotiations involving Army, Navy and CIG had been initiated during the late summer of 1946 relative to centralizing the document exploitation effort under Central Intelligence Group control.

Ch, IG, WDGS
to DI, WDGS
5/9/46
Pol file

In a memorandum concerned with the results of a conference on disposition of captured documents, Col. R.F. Ennis, Chief, Intelligence Group, WDGS, on 5 September 1946 noted an Army-Navy agreement pending approval which closed with the intention "to seek centralization of German and Japanese documents in CIG."

DI, WDGS to
DCI 3/10/46
T/O
Pol file

Maj. Gen. S.J. Chamberlin, DI, WDGS, on 3 October, addressed the DCU in a memorandum to the effect "in realization that continuation of the Washington Document Center is highly desirable" the ID and ONI had jointly proposed that CIG take over the "functions and activities" of WDC. To assure the temporary continuation he stated that the present military strength would be retained until 1 December and that transfer to CIG of War Department civilian personnel employed at WDC had been approved by the War Department. He offered cooperation in any meeting called on matters of transfer.

Ch, ID to
DCI 8/10/46
T/O
Pol file

This meeting, or at least one such meeting, was held five days later, a report by Colonel Ennis referring to a conference with [] of CIG on 8 October, in which 12 officers and 20 enlisted personnel were authorized for WDC assignment for the period 1 December 1946 to 1 July 1947. This was a reduction of the T/O of the Army people on duty with WDC from 29 officers and 82 enlisted personnel, "in view of arrangements with ONI that ONI assume

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responsibility for WDC and that ID assume responsibility
for the German Document collection."

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to
Ex P & A
11/10/46
T/O file

It was this meeting which resulted in a visit by

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of ORE to WDC on 10 October

for a conference with and

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the respective military chiefs

of WDC, as referred to in an 11 October memorandum of

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to the CIG Executive for Personnel and

Administration. In this it was recommended that pro-
vision be made in CIG for the WDC Table of Organization,
totaling 151, for the period 1 December 1946 to 1 July
1947. This T/O was to include 98 Army personnel,

including 28 civilians, and 53 Navy people, including
36 civilians, ^{at which would be} 28 officers converting to civilian status.

This memorandum also stated that immediate steps
should be taken for security checks of the personnel
available in WDC.

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T/O file
Admin
11/10/46

At the same time, provided a
tentative T/O for continuing the operation under CIG,
beginning 1 December. This organization totaled 156.
(Tentative T/O Chart, 1 December 1946 -- Section G)
It might be noted that this T/O was drawn with the
military strongly in mind and recommended that military
officers were more desirable in some positions.

Transfer of the military operation to the civilian
organization required not only the concurrence of the
military but also that the transfer be requested.

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Mission &
Functions
27/11/46

executive to the Director of
Central Intelligence on 27 November, writing to the
Secretary of the Navy in reply to the latter's memorandum
of 26 November, stated that "in pursuance of the request
received from General Chamberlin (then AC of S, G-2) and

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Admiral Inglis (DNI) the Central Intelligence Group would take over operation of the Washington Document Center on 1 December 1946.

The transfer of WDC to CIG was marked by a physical move of the organization from the Steuart Building to

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[redacted] This was completed the night of 30 November 1946 in coordination with the units of the Federal Housing Administration with whom WDC was exchanging space. WDC occupied the fourth, fifth and sixth floors of the [redacted] strict security measures accompanied the move of the organization equipment, and documents, with commissioned Army and Navy personnel acting as guards.

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T/O file
Admin
4/12/46

The personnel estimate of [redacted] was not fulfilled as of December, for a tentative T/O filed on 4 December with [redacted] revealed that there were 53 vacancies to be filled against the 151 total, only 98 Army, Navy and civilian personnel being noted as available against scheduled positions of that date. This T/O varied slightly from the 11 October submittal.

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ibid
16/12/46

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The [redacted] memorandum was forwarded by [redacted] [redacted] Advisor for Management, to the Assistant Director for Operations for his recommendations for action, noting that "since it is a going concern it cannot be given first priority in the development of its final organizational structure and personnel requirements" but providing that emergency needs, such as hiring as civilians the military personnel leaving the service, could be taken care of temporarily "pending later establishment of an approved organization."

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A Ex D to
AD/O
16/12/46

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Mission &
Functions
17/12/46

In a presentation of the WDC mission and functions, dated 17 December, John J. Bagnall, Acting Chief, WDC, submitted to the AD/O another T/O involving change of nomenclature for some positions and offices and calling for a total of 161 persons. Against this he proposed that recruitment be initiated to bring the current 90 assigned and on duty to strength of 142. (See chart Section G)

This was the T/O which carried WDC into 1947, with 92 persons on duty, more than half of whom were Army and Navy personnel.

Signatures

Recollection
Bull No 152
20/12/46

On 26 December, WDC was operating under the Office of Operations and John J. Bagnall was Acting Chief, (in the prolonged absence of [redacted] On 30 December 1946, Washington Document Center became another "historic" name, but its operation continued and expanded under a new designation "Documents Branch" of OO/CIG.

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WDC at that time was operating under a mission, described by Mr. Bagnall, as "a basically factual research organization on the Far East, to provide CIG with current and background intelligence data on the Far East as found available in oriental language publications."

Atchd
Bagnall
memo,
mission &
functions
17/12/46

However, a rewrite of the mission and functions to apply to the new Documents Branch designated it "an organization for the exploitation of foreign documents."

It's mission -- to provide the CIG with current intelligence information on foreign countries as found available in foreign language publications."

The functions at that time: to receive foreign documents for cataloguing, summarizing, and translation (documents to be received to be determined by AD/O and AD/CD); to prepare subject lists of accessions for distribution; to prepare extracts and summaries to meet requirements; to provide technical liaison with similar activities; to establish exploitation projects on a continuing basis as required; to dispose of documents not needed in accordance with policies of AD/O and AD/RE.

Though WDC had been operating under the Office of Operations, the Office of Reports and Estimates had originally been charged with this responsibility.

On 31 December 1946, DB was retroactively assigned to OO as of 1 December 1946 and formally designated Documents Branch of that Office and the mission and functions outlined above were stated in a memorandum from the Executive for Personnel and Administration to all offices of the Group.

A notice to employees of DB on 2 January 1947 constituted its formal welcome to CIG by the DCI, Lt. Gen. Hoyt S. Vandenberg. The notice praised the high quality of DB work and referred to its importance in the intelligence effort.

The transitional period of WDC-DB from War-Navy to CIG was marked by every characteristic of change. Particularly of note were those problems relating to personnel, new sources of service and supply, new areas and channels for liaison, new administrative procedures.

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Memo. [redacted]
Ex: For P&A
31/12/46

Notice
2/1/47
Civ Pers
File

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BAE/CO to
 Except for
 PAM Ch, Sec
 Div, 8 Jan 47
 Pol File

Of special personnel interest was CIG's exclusive security clearance requirements. Most military personnel of WDC had been cleared for intelligence work of high security classification to the satisfaction of War and Navy Departments' wartime standards. CIG's stricter requirements were quickly reflected when "waivers" were sought in vain for certain personnel not meeting citizenship or other requirements.

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Chief, Security Division, noted on 8 January 1947, that "there is a possibility that an exception might be made in the case of the Documents Branch" but such was not advisable because of difficulty in discharging an undesirable individual once hired.

AD/CD to AD/O
 10/1/47
 Pol File

Operationally the turn of the year began to resolve some of the problems of DB integration with CIG. A study on requirements, and control of dissemination of DB material had been made by O/CD.

Capt. C.E. Olsen, AD/CD, reported that DB had been authorized to arrange for its consumer agencies to submit requests through OCD.

Captain Olsen recommended that the 2,000 item backlog of DB be returned to requesters for reconsideration and resubmittal, that publication of Accession Lists be continued, and that reference material be eventually turned over to Reference Branch, ORE. The approval for sending nonintelligence Japanese documents to the Library of Congress was continued, and classification of material and other details were covered in this report.

AD/CD to AD/O
 17/1/47
 T/O file

The AD/CD also referred to personnel shortages limiting the service of DB and in his subsequent memorandum a week later recommended that recruitment be undertaken to fill the DB T/O of 161 to effect efficient operation and dissolution of the backlog of work. Captain Olsen in his

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recommendations relative to future requirements to be expected for DB, referred to the 120,000, of 650,000 Japanese documents, which had not been processed, a backlog of 350 Accession Lists, and current receipts of 10,000 captured documents and current periodicals per month.

He tabulated the projects in process against personnel on duty and the number required, and recommended recruitment of 71 persons to fill the T/O. He proposed that, after three months, a survey be made to determine future requirements effecting DB. (Details, see Section E)

Acting Chief Bagnall pointed out that the current Research Projects of the branch embraced the USSR; North Korea, Mongolia and Manchuria; China; Japan and Southeast Asia, and Scientific, designated respectively Projects A, B, C, D and E.

Survey (no
date) Civ
Pers - Gen
Admin file

Complicating the personnel problem of this transition period was prospective conversion to civilian positions of the military men and women on duty with the Branch. An early January survey revealed that numerous civilian personnel planned to leave the branch employment relatively soon to continue education, assume overseas positions, travel, or for personal reasons, and that 17 of the military personnel would accept civilian jobs with DB, a number being undecided.

Mil Pers
Allotments
9/1/47
T/O file

The use of military personnel, however, was resolved on 9 January when Executive for Personnel and Administration, published a memorandum on the percentage allocation of Army personnel to CIG. In this the War Department called for a graduated "phasing out" of most military personnel before 1 October 1947. This required almost immediate action to reduce the already

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thinning ranks of the branch and to initiate further civilian recruitment for replacements.

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Index
Cover
MRF file

Formal relief of [] as Chief, DB, was announced 28 February 1947 in a memorandum of the DAD/OO and effective 1 March, Mr. J. J. Bagnall was named as Acting Chief. However, on 13 March, Mr. Bagnall was named Chief, DB, by AD/O General Sibert.

OCD's proposed survey following three months of DB operations was cancelled in view of proposals that DB take over the functions of the Army's Special Documents Section and the German Military Documents Section.

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DI to DCI
30/4/47
Mission &
Functions
File

On 30 April, [] Assistant Executive, ID, after previous telephone conversation between Gen. Edwin L. Sibert, AD/O, and [] of ID, presented information required for transferring the two sections to CIG.

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Proposed T/O
12/5/47
T/O file

A DB T/O prepared as of 12 May provided for expansion of the previous organization and redesignation of the former "Projects" as "Divisions." The expansion comprised the addition of a Documents Source Survey Division, Western European, Latin American, and Near and Middle East North African Divisions and incorporation of three former Projects into the Far Eastern Division.

This called for a total personnel of 238 without manning the proposed Western European, Latin American, and Near and Middle East/North African Divisions.

AD/O to Adv
for Regt,
ICAPS
28 May 47
MRF file

General Sibert on 28 May informed the Advisor for Management, ICAPS, that as of 30 June, by agreement with DI, WDGS, the intelligence functions of GMDS and SDS would be assumed by CIG. German documents on hand and those

received in the future would be under the custody of the AGO, rather than ID, after 31 May, but all such documents would be available to CIG.

"All functions directly concerned with the processing, translating and exploiting of foreign documents for intelligence purposes will be assumed by the Office of Operations, Documents Branch, which will continue the strictly documentary projects and functions currently assigned GMDS and SDS."

Files, records and linguist personnel of the two sections were to be integrated with DB. Other operations and future projects and priorities were to be determined by OCD in close coordination with ORE.

AD/O to
Doc Branch
27/6/47

The AD/O on 27 June announced the reorganization and redesignation of Documents Branch. SDS and GMDS would be transferred to CIG as of 29 June. Documents Branch was redesignated "Foreign Documents Branch" and reorganized to include a scientific and technical division, a documents source survey division, and two area divisions for "world-wide coverage." The Chief, Documents Branch (Mr. Bagnall) was designated as Deputy Chief and Acting Chief of the new Foreign Documents Branch.

AC/FDB to
AD/O
30/6/47
M&P file

A 30 June memorandum of the Acting Chief listed the assignment of 102 employees of FDB, SDS, and GMDS under the reorganized T/O. (See Section G)

Adv for Mgmt
ICAB to
Asst Ex Dir
6 Jun 47
T/O File

This table of organization was submitted to the Assistant Executive Director as the tentative T/O by

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Advisor for Management on 6 June and returned

Asst Ex Dir
to Ex F&A
10 Jun 47
T/O File

approved on 10 June, major changes were noted as: elimination of Special Projects Chief, elimination of executive officer provision in favor of administration officer, designation

of the publications section as editorial section, and revisions in the breakdowns of certain division organizations.

AD/CD to
ED/O
17/1/47
T/O File

Since its integration into CIG, DB had continued its research projects, preparation of material for the Industrial Card File and publication of accession lists of captured Japanese documents.

AD/O to
Chief, ECAPS
2 Apr 47

Ex Dir to
State, Army,
Navy, Air
19/5/47
Pol File

Meanwhile the problem of exploiting current foreign periodicals and press was being explored, and in 2 April the publication of Periodical Abstracts culled from Japanese current publications was started. (See Section E)

With assimilation of SDS and GMDS, FDB took over the huge project of the Industrial Card File and other projects from SDS, and the screening and cataloguing of military documents from GMDS.

The reorganization, approved as of 10 June allowed a T/O of 250, but proposed transfer of personnel from SDS and GMDS met with poor success because of CIG security requirements. The increased demands for reproduction and publication constituted a large problem, and the Branch was facing the increasing difficulties of recruiting and clearing against the ordered decrease of military personnel.

- E N D Section E -

Section C
Organization and Development

The tentative T/Os for the early development of FDB (See Sections B and C) anticipated continuation of the operation. However, against every such table were the personnel "ceilings" imposed through Personnel and Management and designed to hold the numerical employment within bounds of the organization's requirements.

EX, P&A to
Ch, DB
6/2/47

Such ceilings were announced for quarterly periods, the first noted for DB being on 6 February 1947 when the ceiling was given as 84 for the quarter ending 30 March 1947. The ceilings for five periods following, ending 30 June 1948, were stated tentatively as 125 inclusive of military personnel.

DEX P&A to
Ch, DB
19/6/47

On 19 June another adjustment was announced, raising the ceiling to 170 for the September quarter, and raising it to 190 for the three periods following to 30 June 1948.

AM&D to
EX, P&A
10/6/47

This increase resulted from the approval of the reorganization and a new T/O for FDB in June 1947. This T/O called for 250 and stood until revision in December so as to include a Translation Service Division.

ADO to
EX, P&A
21/11/47

Establishment of a central translation service in FDB for CIA was authorized in Administrative Instruction Tentative T/O for the Translation Service Division was submitted 21 November and called for 67 linguists, 10 typists and three supervisory personnel for the new division, and two editors and four typists in the Branch Editorial Section to handle the additional publication load anticipated.

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EX, P&A to
ADO
26/12/47

This was subjected to revision before final approval of a new tentative T/O for FDB on 26 December 1947.

T/O
22/12/47

This T/O provided for 44 persons in the Translation Service Division, of which 37 were linguists, and allowed one more editor and two additional typists and a laborer for the branch as a whole. The FDB T/O (See Section G) allowed for 265 total personnel. Initially it had totaled 268, but three mimeograph operators were cancelled because of the transfer of this function out of the branch. The personnel ceilings set against this were 210 for the quarter ending 31 March 1948, and 240 for the quarter ending 30 June.

June 1948 saw FDB operating its lone field unit -- the "Sunshine" Project [redacted], 25X1

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[redacted] This project was taken over from ORE on 4 May 1948 after the latter had fostered it for a year (See Section D). This added six slots in the "field" category of FDB's T/O with a corresponding ceiling.

EXAM to
ADO
3/6/48

The Executive for A&M noted on 3 June 1948, however, that the "Branch departmental table of organization 268 [?] positions, and the personnel ceiling of 240 positions remains unchanged." On 25 June, FDB was informed that the ceiling was again revised for the first quarter FY 1948: departmental 175, field 6, for a total of 181.

ADO to
CHRDD
25/6/48
ref
EXAM
22/6/48

EXAM to
ADO
19/7/48

The T/O was amended on 19 July to include an additional Administrative Officer, thus increasing the total T/O to 269 [?] with the quarterly ceiling, 175 and 6, unchanged.

The organization approved 29 July 1948 involved still further reorganization in response to demands for wider and more comprehensive coverage of sensitive areas. (See Section G)

The former Library Section was absorbed in a new Documents Screening and Reference Division. The satellite coverage was assigned to a new Eastern European Division, segregated from the USSR Division. Branch coverage was expanded with creation of the Near East/Africa Division.

MEMO to
ADC
29/7/43

The T/O was decreased with this reorganization, departmental allowance being set at 240 with six for the field office. The personnel ceiling for the first quarter of FY 1949 was authorized at 206, including the field personnel. Ceilings for the remainder of the fiscal year were set at 206, 225, and 246.

MEMO to
ADC
28/9/43

Regardless of T/O "slots", regardless of ceilings, FDB's recruitment continued far short of meeting the allowances.

Admin
records

Only 92 were available against the original WDC/CIG T/O of 161. The reorganization of June 1947, assimilating 22 of the SDS-GRDS personnel, brought the roster to only 102, numbers having been lost through Army-Navy service transfers and separations.

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With the July 1948 reorganization the total on duty numbered only 141

The requirements for language proficiency, the necessity for security clearance, the time lapse for such clearance encouraging applicants to take other jobs, the increasing scarcity of clerical personnel -- all conspired against filling the FDB vacancies.

As of 1 January 1949, the roster carried only ¹³⁸~~145~~ personnel, and as of 1 June 1949, only 158.

MEMO to
ADC
27/6/49

As reviewed that month by Acting Chief Bagnall: "many obstacles to recruitment have appeared during the past eighteen months ... exacting standards of excellence ... estimated 650 applicants screened since January 1948..."

However, the memorandum revealed that a stable and continuing increase in acceptable candidates was evident and that more had been employed in three months than during the previous year. Mr. Bagnall also pointed out that the rate of loss was very low.

According to this memo regarding the prospective T/O for FY 1950, the total on duty or blocking positions while awaiting clearances was 220. A cut of 40 positions had been suggested. He declared that this would stop recruitment at a time when it was becoming most successful and when requirements for FDB services were steadily increasing.

He proposed that the current T/O and ceiling of 240 be allowed to stand for 1950.

T/O
4/3/49

ADO to
Ex CIA
undated

T/O
Phetec
24/8/49

However, the personnel cuts were effected and in the face of these losses, FDB successfully proposed reorganization for the most efficient use of the 200 allowed. This reorganization involved readjustments and reassignments among the area branch personnel; redesignated Documents Source Survey Division as Documents Control Division with two sections -- Survey, and Reference and Screening; removed the former Records and Editorial sections from Administration and combined them under a new Reports Division composed of three sections -- Editorial, Records, and Composition and Layout. (See Section G) The Translation Service Division was dissolved in favor of carrying out its functions in the area branches. The personnel ceiling was also set at 200 in the approval of this T/O on 24 August.

FDBZ FDD

While this reorganization was being shaped, the branch had also been involved in a physical upheaval -- movement of the entire operation

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Proposed for 1 July, when the [] was subject to transfer, the move was finally completed by F2A auspices late in July. The operations of the branch were not greatly hampered, relocation and operations being totally completed before 1 August.

T/O
3/-
2/A
19/6
21/12/50

With the reorganization in prospect at the time of the move, plans for allocation of space had been made with this in mind. Upon approval of the T/O in late August, little confusion resulted and the organization was thus established in the form which was to stand substantially unchanged for two years. Only internal readjustments were required for the changes approved respectively 3 January, 2 March, 19 June, and 21 December 1950, the total personnel allowance remaining at 200.

Admin
Moreps

Against this allowance the recruitment slowly edged the roster figure upward: 177 December 1949; 179 June 1950; 182 August 1950; 186 December 1950.

Dep Ch, FDS
to Ch
Bdgs & Fin
6/2/48

From the time FDS had launched into the partial exploitation of foreign press, additional demands upon its rather sparse personnel failed to keep pace with the added requirements against its mission and functions. Early in 1948 an "overtime program" was initiated in the attempt to reduce a backlog of translations and later to provide for greater press and periodical exploitation and meet the demands for translation service. This program was continued, with but one short interruption and still the backlog continued to accumulate.

At the start, approvals of Budget and Finance were required to authorize the needed overtime allowances for the branch, but with the start of the Korean action in June 1950 and the beginning of a period of six-day work weeks, overtime became more under standard order.

However, as 1950 drew to a close, the demands for translation service by the several CIA offices were obviously greater than the Documents Branch personnel could meet under the existing table of organization. A new proposal was drafted, with the concurrence of OHR, OFC, CSO and OSI, for the expansion of FDD for more efficient processing of the translation requirements.

Project
Action
00-88-51
6/1/51

With an estimated 70,000 pages of required translation in prospect as a backlog against the estimated requirements, FDD needed 70 additional linguists and 10 typists. This was proposed successfully, with the additional costs to be charged to the budget of the customer offices. Final approval was signed 6 January 1951.

Project
Action
00-88-51
6/1/51

At the same time it was estimated that the same interested offices of CIA would require 37,000 pages of unclassified material translated for the year. This led to the approval of a separate project under FDD for the commercial contracting for processing of this material at the rate of \$4.40 per page. To service this material in and out of the division, two other positions were approved.

T/O
25/2/51

The addition of 82 to the T/O did not change the physical organization of the division, the new assignments being disposed of in adjustment against the requirements of the various branches. This reassignment of slots was approved in the T/O of 25 February 1951.

In anticipation against these approvals, recruitment had already been initiated for expansion of personnel. The year had started with 183 persons employed by the division. February saw the roll increased to 190, March 203. The division had been forced to contract in August 1950 when

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another unit of CIA required space in the building, and the increase in personnel required still more physical readjustment.

Requisition
5 May 1951

However, in May preparations were made to take over

to accom-

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modate the swelling organization. This expansion accomplished, the division was physically set up for most efficient operation before the summer months.

AD/RR to
AD/O
21/4/51
T/O Pol file

Further operational expansion was also forthcoming in June, when upon request of ORR a Western European Branch was formed. This did not call for an increase in personnel but a reallocation of the appropriate linguists to man the new area branch. The space, also, was available by virtue of the fourth wing expansion previously.

ADO to
DDA
23/5/51

T/O
14/6/51

Comptroller to The revised T/O was approved as of 14 June, no increase in
AD/O
11/6/51 personnel provided.

While additional translators, routine overtime, and the contract service was helping materially to keep FDD abreast of the demand, certain special types of translation requirements necessitated specially expert and expeditious treatment. To effect this, an ex-officio Special Language Section was organized under expert multilingual specialists late in June 1951. While effecting no organizational change, this section was designed to draw upon the entire divisional potential as required and has tended to expedite much arduous translation work.

The June T/O was carry the division into 1952, and the end of the year saw the division for the first time approaching recruitment marks nearing the full T/O allowance. As of 31 December there were 231 on duty against 282 total personnel allowed.

- END Section C -

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Section D
Field Organizations

The "Sunshine" Project was FDD's only field operation and as such was shortlived in 1948.

Inherited from ORE, the project had largely accomplished its original mission when taken over by FDB. However, OO and the Branch had been interested in its inception because of its relation to foreign-language document sources.

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[] to
DCI
18 Dec 46
Sun folder

[] had visited [] on 2-6 December 1946 and reported on its large volume of Far Eastern documents, on hand and being received, in a memorandum to the DCI on 18 December. He also reported that cooperation of the [] authorities was available for establishment of a CIG research unit on the ground to process Russian, Chinese and Japanese documents for intelligence information.

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Dep Dir to
AD/O
17/2/47

On 17 February the Deputy Director, Colonel Wright, requested the services of []

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DAD/O to
Ex P&A
21/2/47

[] to screen the [] and make arrangements for transmission of copies of valuable material to Washington. [] started his operation on 10 March.

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Dep Dir to
AD/RE et al
24/3/47

On 24 March, the Deputy Director ordered the operation set up under ORE with [] attached to that unit in a screening capacity. Disagreement with this arrangement on the part of Documents Branch is indicated in a memo by Chief

Buck slip
Bagnall
3/4/47

J. J. Bagnall on 3 April, stating that screening of documents should be done by Documents Branch and recommending that

[] be withdrawn for reasons relating to military rank subordinate to the ORE civilian supervisor at []

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[] Rep
No III
5/5/47

[] returned to Washington as of 29 May after having filed numerous reports listing the findings of his operation and divorcing OO participation in the [] project.

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SECRET

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Dep Dir to
AD/O et al
4/5/48

AD/RE to
AD/O undated

AD/RE
11/5/48

DCI to Ch, FDB
12/5/48

Ch, FDB to
AD/O
19/5/48

AD/RE to
Dep Dir
19/5/48

AD/O to Ch, FDB
12/7/48 ref
DCI 2/7/48

A year later the operation was finally turned over to FDB. In describing the functions, accomplishments and status of the Sunshine Project, on request of the AD/O, the AD/RE, Dr. Theodore Babbitt, noted that card indexes had been prepared on a great quantity of material relating to (1) Soviet and Communist penetration in the Far East, (2) deviations and contradictions in Soviet policy or divergence between Soviet theory and practice, (3) Soviet control technique in economic, political and social activity, and also had covered much material on nationalism, internationalism and the Soviet judicial system.

The operation had been turned over to OO on 4 May in an order of the Deputy Director, General E. K. Wright. By 12 May, Deputy Chief, FDB, had made a complete survey of the operation and in a memorandum to his Chief, []

[] recommended that Sunshine be discontinued as a project which had largely fulfilled its mission, and which from the view of value was outweighed 10 to one by the material currently being received in Washington. This memorandum, with concurrence was forwarded to the AD/O by [] a week later, at which time the AD/RE had recommended that the operation be closed.

Ex ADM to
AD/O
Rev 2/0
29/7/48

[] to
J3 Dagnall
24/9/48

Acting on these recommendations, through the AD/O, the DCI on 2 July ordered termination of the project as of 30 September 1948. The personnel were originally to have reverted to ORE but later provision placed them on the FDB/OO table of organization. This added six positions to the document branch potential. Four of these people were occupied in [] one of which was a consultant. In the end, only one of the Sunshine employees reported for duty in Washington.

- END Section D -

SECRET

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Section E
Sources, Coverage and Production

With integration into CIG 1 December 1946, WDC was operating with the bulk of 650,000 captured Japanese documents as its main source material.

A small number of documents had been received from State, War and Navy department channels, and about 10,000 documents per month were being received from G-2, SCAP's current collection.

ACH, DB to
ADO
17/1/47
Status

DB at that time was screening these for a: their intelligence value; b: storage as of possible future value; and c: interest of American industry through the Department of Commerce. Documents of no intelligence value or industrial interest were to be turned over to the Library of Congress.

Documents Branch was preparing an average of 2,500 abstracts weekly as a result of this screening, and exploitation was proceeding from a review of these abstracts against the requests produced by the agencies receiving the abstracts. Summaries were prepared for more complete information on pertinent material. Translation, in whole or part, was carried out to meet requirements. In December 1946, about 50 translations were in process in the branch, and fourteen documentary research projects were under way. There were 350 Accession Lists in process, 10 Translations and 1 Research Report awaiting publication, with the branch reproduction capabilities limited to about 10 publications per week.

The document backlog consisted of 145,000 documents to be processed.

The organization had a potential of 31 different languages, and while Japanese was the principal medium of exploitation at the time, the anticipated future for DB was that all major languages of the world would be exploited.

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25X1

Nonparticipating government agencies and nongovernmental institutions acquainted with the acquisitions in the occupied countries were clamoring for a share in the documents.

25X1

DI, WDCS
to DCI
13/2/47
Pol file

AmLibAssn Communicating through the Secretary of the Navy, the American Library Association, in February, voiced its fear that the document in WDC would not be preserved as a unit and that documents of such value should not be allowed to become lost or scattered. To this, Chief, DB, Mr. Bagnall replied that the documents were not being allowed to disintegrate or scatter, that they were first being screened for security and intelligence value, and that duplicates and material of no security value were being turned over to the Library of Congress.

ACE, DB to The functions of Documents Branch had been set down as follows in ADO the budget presentation of 17 January 1947:

"To receive foreign documents for cataloging, summarizing, and translation

To prepare subject lists of accessions for distribution

To prepare extracts and summaries from documents as required

To prepare accurate translations of documents as required

To provide technical, liaison with similar activities

To dispose of documents when no longer needed."

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ADO to
ICAPS
2/4/47

On 2 April, the AD/O proposed to Chief, ICAPS amendment of DB's functions to allow the abstracting of current foreign periodicals, requesting that OCD effect temporary loan of such periodicals from Library of Congress and other sources. The proposal called for cooperation and advice from ORE on requirements and reporting format.

AKED to
ADO et al
17/4/47

Approval of this plan was forthcoming through the Assistant Executive Director on 17 April, providing that the periodical coverage would, for the present, pertain only to the USSR and Far East.

Publication of Periodical Abstracts actually began on 2 April 1947, under the customary DB format. This style was discontinued on 23 June after only five issues. Resumption came in July, with production of "Scientific abstracts," and "General abstracts." The first issue under this plan was Scientific No 1 on 6 August 1947. This series still continues, the last issue of 1951 being No 185. The "General" series started publication on 12 September and continued as an exploitation feature for a little over a year, being discontinued on 9 November 1948, after 21 issues, in favor of information reports. "Periodical Abstracts" differed from the original proposal in that they are published in card-cut form, eight to a page, with about 120 entries in the average issue. Subject to suspension of publication on at least two occasions, the Scientific Abstracts have been continued by popular demand.

The joining of the War Department's Special Document Section and the German Military Document Section's functions to Documents Branch signaled expansion for the organization on 30 June and its redesignation as Foreign Documents Branch. Reorganization was effected with an approved T/O of 250, but with only 22 persons available for transfer from the Army units, the working strength of FDB was only brought to 102.

Against this were the added functions inherited with the two units: the continuation of the USSR railroad surveys, emphasis on ICF, and the cataloging of GMS information for the intelligence catalog.

SECRET

- 2 -

25X1

Ex Div to As the result of a survey of DB operation conducted by ICAPS,
 Ch, ICAPS on 30 July 1947 the ADO was advised to take steps to transfer cap-
 et al tured documents of no technical, scientific or intelligence value to
 30/7/47 the historical divisions of the services; to discontinue accession
 ADO to list publication, to arrange for bibliography publication by machine
 DCI records, and to establish a program for the Documents Branch exploi-
 5/8/47 tation of foreign documents in response to detailed requirements
 and priorities ("to be established through OCD").

In his reply the AD/O recommended either that FDB be authorized to arbitrarily dispose of documents among Army, Navy and Air Force, or that an interservice ad hoc committee be appointed by the JCS to determine their disposition. "Discontinuance of accession lists, other than "Special" lists on USSR information, was under study, machine recording of bibliographies was not a function of OO." The program relative to FDB requirements and priorities was already being prepared by OO and OCD.

Rough
 draft
 memo
 "Dynamic

 11/7/47
 (ref
 AD/CD
 4/8/47)

The generation of requirements through circulation of the accession lists had for some time been recognized as unwieldy and slow. With this in mind, Mr. Bagnall proposed a "Dynamic Approach to Document Exploitation" which would employ a more efficient use of the vast amount of documents and the trained personnel for the processing and evaluation. He proposed that a detailed over-all plan of requirements on the USSR and Far East be drawn up by ORE; that intra-area priorities be assigned for basic information; that accession lists of captured documents be discontinued; that accession lists of only current material be issued, and that FDB undertake as a basic program the development of information from the ORE requirements and the priorities as established. He stated that the basic program would not handicap action on current requirements but would "provide a sound foundation and a constructive, logical approach to the exploitation of foreign documents."

SECRET

- 25 -

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AD/CD to [redacted]
 AD/CD
 1/8/47 Indication that the proposals had found favor in at least OCD
 was received in the 1 August memorandum of the AD/CD which stated
 AD/CD that action on all but the publication of current accession lists
 4/8/47 rested in the present authority of OO, ORE and OCD. Regarding the
 ADO to establishment of over-all detailed requirements, OCD indicated that
 AD/CD 15/8/47 such a survey would be made. FDB's operations and service to the
 other offices progressed to such an extent that by 17 December the
 AD/CD ADO was able to inform the AD/CD that because of the receipt of
 17/12/47 large numbers of requirements from ORE and receipt from OCD of the
 "Estimates of Intelligence Target Potentials," FDB had sufficient
 information to warrant cancellation of the still-pending survey.

ExDir to In May, a CIG move had been made toward coordination of foreign
 State press exploitation among the IAB agencies, the Executive Director,
 et al
 19 May 47 [redacted] proposing a study be made in the interests of
 efficiency and economy.

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ADO to
 DCI
 25/6/47

ExDir to
 ADO
 3/7/47

25X1

25X1

AD [redacted] Following informal liaison, OSO on 28 August 1947 requested FDB
 to assistance for translation of approximately 120 pages total per month
 ADO 28/8/47 of Russian, Polish, Finnish, Japanese, French, Spanish, and Italian
 AC/PAC/CO documents. The personnel shortage of the branch was considered in
 AC/FDB relation to possibility of seeking a "ceiling" raise for recruitment,
 8/9/47

25X1

AC/OPS
reply
10/9/47

and the establishment of a "translation pool" was suggested. However, Acting Chief Bagnall suggested that the requirement was not currently arduous and that should the demand increase to such an extent the suggested increases could be requested. He recommended approval of the request.

ADG to
EAGM
21/11/47

However, within weeks (?) the demand for increased translation for requesting CIA offices resulted in proposals for establishment of a Translation Service Division in the FDB organization. The new division was finally approved in the 26 December T/O and authorization for the service was carried in Administrative Instruction [redacted]. The reorganization expanded FDB to a total T/O of 265. (See Section C and G). This unit continued as a division of the branch until August 1949, when it was eliminated in reorganization. Its functions were distributed throughout the area branches, allowing for broader and more efficient use of the personnel.

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"For Record"
15/1/48

With the heavy work load increasing, the matter of priorities to be set against the requests in hand was a branch problem. In January 1948 steps were taken by OO and OCD to have the requesters survey their requirements and to assign priorities for their completion; to set up a definite priority system for incoming requirements on a graded basis for FDB guidance, and to effect closer coordination between OCD and FDB in the acceptance of requirements. A suggested panel system for establishing priorities was not acted upon pending further study. This matter was never officially resolved, the priority schedule for the FDB workload being by necessity assumed by the Chief, FDB.

AD/O to
EAGM
5/2/48
reply
6/2/48

Early 1948 found the personnel shortage of the branch critical. With a strength allowed at 269 and a current ceiling of 225, the branch roster on duty held only 120. This was finally called to

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Ch, FDB to
AD/O
25/2/43

the attention of the Executive for Administration and Management by General Sibert, AD/O, seeking alleviation of the recruitment situation. There were losses, mainly through natural personnel turnover and attrition, from the branch but the exchange of memorandums during the month terminated in a study by Branch Chief [] in which the personnel status and history of personnel actions was fully detailed.

Reference
and
recollection

The situation was aggravated by the establishment at the turn of the year of a "translation pool" in which provisionally cleared personnel awaiting final reception into CIA could be employed. The pool was satisfactory in its ultimate operation and aided considerably in the production for FDB requirements which could be applied to its "restricted" level. This later was applied to the employment of clerical and editorial help, assisting substantially in retaining from other than CIA employment those persons awaiting full security clearances.

In April, a broadcast address of Admiral Zacharias, inspired [] recommendation that more complete exploitation of overt foreign publications be undertaken.

AD/O to
ExAMM
23/6/43

The changes suggested in the organization chart for 00 of 23 June 1948 include "approved changes in the statements of functions included thereon," to the effect that FDB functions read:

"Exploits foreign language documents, including current foreign periodicals and the foreign press, for intelligence information."

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[]
records

Previously, such statements had read first, "exclusive of the press" and later, "the Soviet press." On 28 July, FDB published its first Finnish Press Extracts, and on 30 July followed with a Chinese Press Extracts, Korean, Indochinese, and Indonesian following later -- all continuing until about 30 March 1949 when the press service demanded faster coverage.

28-1

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Ex Dir to
AD/C
23/3/48

[redacted]

In the meanwhile, the subject of bibliographies of Soviet periodicals had been proposed and conferences between State Department and CIA offices resulted in its implementation in late March with a memorandum from the Executive Director. Production was started in April and the first issue was disseminated on 12 May. Publication of the bibliographies continued until 29 March 1949, a total of 656 bibliographies being published in that time. Production of these unclassified bibliographies, was taken over by the Library of Congress.

Arrangements were completed in May by which all USSR publications received would be channeled to FDB by the State Department. The branch also was contemplating the processing of Scandinavian and Near East periodicals. A trial monitoring of the domestic foreign-language press had resulted in a negative report.

In May, FDB acquired the Sunshine Project from ORE. The project was officially discontinued as of 30 September. (See Section D)

The need for liaison with "Eacon," Germany, in relation to FDB's exploitation needs had been considered early in the spring and Branch Chief [redacted] with two linguists, [redacted] and [redacted] left for the theater on 11 July. This team found that about 200 tons of documents of interest to Washington agencies were available in the theater and that of these at least 20 tons was valuable to the intelligence operations of FDB. The team returned in mid-September and reported their findings and recommendations.

A 15 June conference between FDB and ORE paved the way for better understanding of requirements and for closer liaison between the operating levels. A simplified procedure for forwarding requests from ORE direct to FDB was also discussed and

what
happened?

resulted a month later in this system being put on a trial basis. Work produced was to be disseminated by OGD. This trial proved the efficiency of the direct request and the method was later assumed by other CIA offices.

With the integration of GMDS in June 1947, the production of Intelligence Catalog cards had been taken over by FDB with a team assigned for this purpose to a designated area of GMDS, ACO, in the Pentagon. This effort was continued, but in July a year later a survey was conducted to determine the use and value of the cards to the participating agencies. The report from this survey was positive and the effort was continued into the next year when the screening effort was considered of decreasing value. The team was withdrawn in early May and the last publication of cards was made in late May.

EX-104
29/7/48

Three new divisions were added to the branch in July: Near East/Africa, Eastern Europe, and the Documents Screening and Reference Divisions, expanding the branch area coverage and providing for more efficient processing of documents received. (See Section C)

ADO to
Ch, ICAPS
29 Oct 48

In November, because of ORE interest in OSO documents, arrangements were made and later approved by the AD/O and AD/RE for translations requested through ORE. When completed in FDB the translations were forwarded to OSO and assigned as special translations for ORE. Discussions with ICAPS were also held in November 1948 regarding an IAC ad hoc committee to consider a centralized translation service. A memorandum to Chief, ICAPS on 29 October outlined the FDB study of this proposal and outlined the FDB potential, under its fixed T/O, in relation to the requirements and possible demands of the IAC agencies.

AD/O to
ExDir
20/12/48

In December, the value of FDB's translation pool was questioned requiring the branch to justify why this activity should

SECRET - 30 -

DCI
7/1/49

be continued as peculiar to FDB. A memorandum justifying the pool as of value in the employment of personnel awaiting clearance, and that otherwise such personnel would be lost because of the delay in security procedure, was successful in that on 7 January 1949 the DCI approved the continuation of the linguist pool in FDB.

By agreement with the IAC, an Ad Hoc Committee on "Foreign Document exploitation" was established at the final meeting of the Ad Hoc "Committee on Translations" 11 April 1949. The latter has recommended against a Central Translation Service.

The Exploitation Committee met weekly from 11 April to 25 July 1949. The conclusions of this interdepartmental Committee were as follows:

- a. The Central Intelligence Agency should assume responsibility for over-all coordination of exploitation of foreign language documents and to perform such exploitation centrally as may be necessary to meet the requirements of the IAC agencies.
- b. A permanent Foreign Document Exploitation Committee should be established in order to draw up lists of publications required for centralized exploitation; to determine the priorities for exploitation of publications by subject matter and area; and in order to generally assist the Director of Central Intelligence in the exploitation program.
- c. Each IAC member agency may retain, at its discretion, a translation and/or abstracting unit for the purpose of translation and/or abstracting special interest material. The Director of Central Intelligence would be informed of such exploitation in order to prevent duplication of effort, and the results of this work would be made available to CIA upon request.

SECRET

- 31 -

d. A National Security Council Directive or such other instructions as may be considered appropriate should be formulated embodying the recommendations outlined above. A draft of a National Security Council Directive is attached herewith.

No final action was taken on the proposed NSCID.

The exploitation of the foreign-language press had met with favor in the consuming agencies as FDB expanded its coverage. However, the publication of extracts in a collected form over a period of weeks between original exploitation and publication constituted a great time lag. Upon request of consumers, particularly ORE, measures were studied for correction of this delay.

The result took form in what FDB termed its "High Speed Press" procedure, designed to process, exploit and publish daily press material within 48 hours of reception of the original material in the branch. This operation is continuing, with modifications, and 15,406 reports have been disseminated on a "current" basis.

Compilation or collation of information has also been employed and extended to exploitation of periodicals and other foreign language sources, utilizing to the greatest efficiency the intelligence training as well as the language ability of the division personnel, while serving the consuming offices and agencies in a more expeditious manner.

With physical relocation of the branch on 1 August 1949 from

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[REDACTED]

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[REDACTED] the unit was at the same time subject to a T/O cut and revision. Reorganization was effected and approved in late August (See Section C) and its basic form is still maintained.

For translation of covert material, a "Special Series" of translation service was inaugurated early in 1948. This provided for the direct transmittal of the raw material to FDB from the

requesting office, its processing under special security provisions, and its direct return to the requesting office.

The coordination of translation and foreign-language exploitation throughout the IAC had been gradually centralizing in FDD for more than a year and the number of cooperating agencies submitting monthly reports was finally sufficient, in late summer of 1949, to develop the service as originally planned. In October 1949 the branch published its first Consolidated Translation Survey, informing the IAC agencies of all translation/exploitation work completed or initiated during the preceding month. This service continues in conjunction with the operation of a central Document Exploitation File in which all translation reports are cross indexed and by which special inquiries and requirements are answered by the division (See Section F). As of 1 January 1952 this file included an estimated 70,000 cards cross-indexing approximately 20,000 different entries.

ACH, FDB to
AD/O
31/12/48

The outbreak of Korean hostilities in June 1950 resulted in conferences concerning FDD's role in relation to captured documents. One was held with representatives of the Army, Navy and Air Force on 30 June in which the division's part in an emergency was discussed. In anticipation of such emergency, studies had already been made at DCI direction and such plans were on file.

In August 1950 a survey of CIA offices relative to their requirements for classified and unclassified translation projects was initiated. Findings from this survey revealed that in the classified category alone approximately 96,000 pages would be required against a division processing potential of only 20,000, and that the requirements for unclassified translation would be approximately 40,000 pages.

In November an FDD proposal to establish external facilities for unclassified translation was approved by the Projects Review Committee. At the start of the new year the Projects Review Committee approved an addition of 82 slots to the division T/O to handle classified translation needs of CIA offices. (See Section C)

A survey of the status of publications procurement in the Near East was undertaken by Chief J. J. Bagnall between 20 October and 25 December 1950. The report of his findings was detailed and resulted in closer liaison and understanding concerning the peculiarities of Near East and African publication and procurement techniques.

The implementation of greater translation service by the T/O increase and authorization for contract unclassified work showed considerable results in 1951.

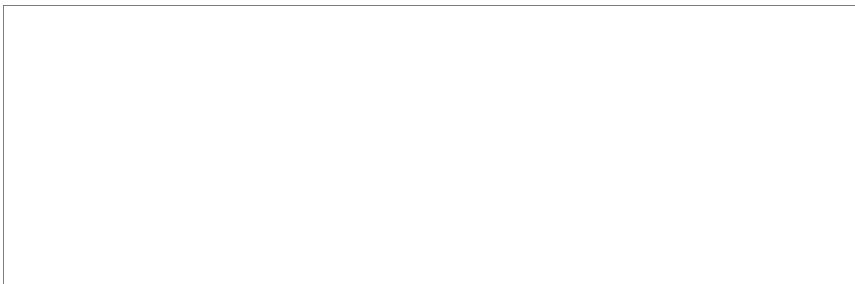
In April, through arrangement with the interested offices, the abstracting of SOEB enclosures was initiated in order to decrease the number of requests for translation/exploitation against such documents. This abstracting continues, only slight operational interruptions occurring, none of which were within OO. That the abstracting has been either sufficiently complete or the information in the documents has been of limited interest is indicated in the infrequency of requirements for further translation of the documents.

Acquisition of more space in May saw the division physically expand into providing for a scaled "restricted" area for the division's provisionally cleared language pool.

On request of ORR a Western European Branch was authorized as an addition for FDD's expansion of area coverage and this branch was activated 30 June. June also saw the completion of the USSR

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railroad systems project. This project, inherited by the division with SDS in 1947 covered 41 systems on information largely derived primarily from captured German documents, later augmented by more current information. A similar project on satellite systems was immediately undertaken and is progressing.



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In view of the continued strain occasioned by world events, Chief, FDD, called a meeting of IAC representatives in July relative to the procurement of foreign publications in the event of the outbreak of war. Conclusion of this conference was agreement to an arrangement whereby each agency was to supply FDD with a priority list of needed titles for FDD exploitation which would constitute a guide for covert field collection.

Another memo proposing an HECED covering FDD activities was submitted to the Assistant Directors and the DCI for their decision. The year closed without action on this proposal.

During August the publication of transliteration tables approved by the CIA IAC transliteration committee was finally turned over for unclassified publication and dissemination.

The year showed increasing development of reporting techniques on the part of the area branches and the issuance of special types of collated, factual reports which were well received by the consuming agencies.

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Relations with other CIA units became closer, with indoctrination tours for new personnel of OSI, OGI, ORR and OOD through FDD.

New guide requirements in bulk form were received from ORR and Department of State as the result of conferences, studies and reviews of existing requirements.

25X1 Personnel were loaned to other offices for special projects, and one linguist was loaned [redacted] work for a one year period. Liaison on the operational level increased, specially between OOD, OSI and ORR, and as the year ended arrangements were being completed for closer liaison between FDD and the covert offices.

Training of FDD personnel was formalized during 1951, many taking language courses locally and at nearby universities, and courses in elementary Russian, Arabic and Hebrew were given in the division. Appointees from FDD graduated regularly from the Strategic Intelligence School of Army's Intelligence Division and one from the Naval Intelligence School.

The year 1951 found the working potential of the division with a total of 68 languages which could be translated into English. Of these, 39 could be used for "reverse" application (English into the foreign) and 25 of these languages could be reverse translated with a degree of native perfection.

Personnel recruitment increased with language positions nearly filled during the year and the prospects for additions in the clerical field optimistic.

- E N D Section E -

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Section F
Special Divisional Functions and Problems

The tentative T/O of 10 June 1947 expanded to include
 a Documents Source Survey Division.

DOCUMENTS SOURCE SURVEY

This division was to "survey world-wide sources of
 foreign documents and to determine existence and availability
 of those of actual or potential intelligence value." DSSD
 was responsible for keeping abreast of foreign publications
 lists, preparing a periodic review of documents of intelli-
 gence value, and meeting requirements for intensive subject
 or area surveys on document sources.

During October 1947, governmental and academic institu-
 tions were surveyed as to holdings of documentary material
 of value of FDB. This activity has expanded to include
 research foundations and private enterprise.

AD/O to
 Ex
 29/8/49
 T/O file

With reorganization of the Foreign Documents Division,
 24 August 1949, LSSD assimilated the Screening and Reference
 Section to become the Documents Control Division. Through
 these sources about 2000 foreign-language documents reach
 FDD daily for screening, either on loan or for retention.

The difficulty of procuring USSR publications created
 the necessity for surveys of domestic and "third country" or
 "peripheral" procurement of these documents.

Ch, DSSD to
 Ch, FDB
 6/7/48

AD/O to
 Sp Asst
 State Res
 19/8/48

State to
 AD/O
 18/11/48

SECRET
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Page Denied

25X1

[redacted]

In June of 1949 a special arrangement was made via CIA Library with the Library of Congress to permit FDD to receive directly on loan current receipts of selected number of USSR periodicals. This arrangement was modified in 1950 to provide a wider coverage of the Library's accessions of Slavic language serials. This source has been of particular value in providing the Division with a number of Slavic publications not available through normal subscription channels.

[redacted] activities have included the screening of numerous collections among which were the following: large collection of Chinese Communist publications held [redacted] was screened and numerous items of intelligence interest were obtained on loan to FDB; [redacted]

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In the course of four years, 1948 through 1951, DCD has processed into the division 673,742 foreign documents through the cooperations of the following agencies: State 421,821, Army 67,724, Navy 8,716, CIA 127,962, Library of Congress 41,530, Smithsonian Institution 5,989.

PUBLICATIONS

The editorial and publications functions of FDB, descendant from PACMIRS, had always been a completely integral part of the operation up to the point of dissemination. With integration into CIG, the reproduction services for illustrative material was transferred from the War Department facilities to the CIG without delay in publication.

Noteworthy followup by WDC/CIG of previous War Department commitment was the "Yellow River" project for the White House, embracing the reproduction, binding and publication of three volumes.

SECRET

- 39 -

The Publications Section of WDC had been equipped with two mimeograph and one ditto machine, a heavy machine stapler, a circular collating table, and a wealth of drafting equipment -- everything necessary to publish the average product of WDC (DB).

The section's T/O provided for draftsmen and clerical help for typing and machine operating. When SDS and GMDS were taken over by DB in June 1947, three more mimeograph machines and three ozalid machines were accepted in the transfer, as well as 12 electric typewriters.

A Ex D to
Ex P&A
10/6/47

These added facilities were sorely needed in the face of new demands raised for increased production of ICF cards.

AM, ICAPS
to A Ex D
6/6/47

It was this added demand for reproduction which delayed transfer of DB's reproduction equipment and function to P&A, Reproduction Division, in the summer and fall of 1947. The transfer was completed in early January 1948, and FDB turned over its first requisitions to Reproduction Division on 20 January.

Ch, Ed to
Ch, FDB
21/1/48

EXPLOITATION/TRANSLATION COORDINATION

Ch, FDB
to AD/O
20/9/48

From its early days, the coordination of all government translation and foreign documents exploitation had been held as a project for FDB. Some preliminary liaison had been effected in the fall of 1947 resulting in FDB receiving monthly reports of ID Translation Section's projects. Within a year six Army, Navy and Air units were cooperating and others were interested.

AD/O to
Ch, FDB
3/9/48

It was not until September of 1948, however, that the coordination effort received real impetus. A 3 September memo of the AD/O on the Functions of FDB stated: "Coordinates with CIA offices and other government agencies in the continuous exploitation of foreign language material in order to meet established requirements."

SECRET

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In a reply on coordination, [redacted] Chief, FDB, noted that his branch planned to carry out this function by "collecting, carding, crossfiling all information on translations anticipated, in progress or completed by government agencies cooperating" and operating a central file for the information of the IAC agencies. He also proposed the monthly publication of a "Consolidated Translation Survey" in which would be listed all the recorded translations started or completed during the preceding month.

An authors' file was the start of a "Central Coordination File." The addition of another clerk to the Records Section early in 1949 provided additional support and a start was made on expanding the file into a cross-indexed system of all translation work reported.

DCI to Com
of IAC
16/3/49

The effort was further inspired with a concurrence on 25 April 1949 of the Army, Navy and Air department/intelligence chiefs in response to a DCI proposal that translation coordination rest with CIA/FDB.

DI, Army
to DCI
25/4/49

With establishment of the Records Section in the Reports Division in the August 1949 reorganization of the branch, the additional available personnel of the new division provided for greater flexibility of assignment and orderly establishment of the Document Exploitation File in its complete cross-index form was achieved.

It also paved the way for the monthly publication of the IAC translation-exploitation efforts. The first listing was issued as regular [redacted] in October, covering the September reports recorded. The next listing was published in November as a cover publication under the title Consolidated Translation Survey No 1. To date,

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27 surveys have been published, and the Document Exploitation File has well proved its value to the government. In the last six months of 1951, 2,553 inquiries concerning exploitation were received, as a result of which 412 cases of duplication were prevented.

The DEX file now contains approximately 70,000 cards cross-indexing more than an estimated 16,000 entries of translations/exploitation work engaged in by component foreign-language units of the IAC as well as additional translations of intelligence value "picked up" from other governmental and institutional lists. The DEX file and publication of the CTS up to 1 January 1952 was operated without the assignment of any specialized personnel exclusively to its maintenance.

LIAISON

The problems of liaison, to sufficiently maintain efficient operations, was an increasing one as the division developed. From the time of the integration with CIG until early in 1951 liaison was conducted through O/CD.

Ad Inst
60-1
50-5
50-5/1
50/7
50/8
50/9
10/5
Op Memo #4
5/8/46 to
14/7/47

From December 1946 to June 1947, the former WDC relationships were maintained under Administrative Instructions of that period. It involved selection of translation material, briefing of DB personnel on requirements, and pre-exploitation screening and evaluation of the captured documents received by the branch.

Ad Inst
50-13
50-11
20/8/47 to
20/5/48

AD/O to
Ch, FDB
17/9/48

Beginning in July 1947, FDB personnel cleared through the branch channels for operational liaison for government and non-government liaison, the initial contacts being established and cleared through [redacted] and ICAPS. Monthly description estimates of liaison required for operations were submitted for ICAPS approval and liaison contacts were reported monthly to the AD/O for O/CD recording.

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Adm Inst
50-5
50-11/1
17/12/48

This policy was discontinued in November 1948 under instructions that all outside-CIA liaison would be adequately recorded by the branch liaison officer.

FDD Memo
#9
23/3/49

To more firmly establish operational liaison on the records, FDD Memorandum No 9, on 23 March 1949, stipulated the following:

Ad Inst
50-17/1

(1) Closer liaison is desirable between FDB intelligence officers and their counterpart analysts of the IAC;

(2) Such liaison would be cleared through the branch liaison-control officer who would also receive a report of liaison results;

(3) Certain limitations involved in operational liaison were noted.

25X1

The liaison problem was finally put in more efficient order with the issuance on 4 May 1951 of CIA and [redacted] which authorized that the establishment and maintenance of liaison with the Departments of State, and Defense was the individual responsibility of division chiefs. FDD procedure was readily applicable to these regulations. The practice required:

- (1) Observance of CIA security regulations
- (2) Avoidance of undesirable duplication of liaison
- (3) Observance of control procedures of the agencies involved
- (4) Registration with OCD of materials and documents interchanged
- (5) Maintenance of up-to-date records of liaison, and reporting same regularly to OO.

ASD to
AD/O
16/12/46

25X1

SECRET

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25X1

AD/CD to
AD/O
6/4/51

This matter was simplified on 6 April 1951 when OCD asserted its function and responsibility to disseminate and record.

25X1

SPECIAL PROJECTS

8 Feb 51

In January 1951, Navy and Air Force presented FDD with a project unique to its operations. This required the translation from English into 23 languages for composition into "Pointee-Talkee" booklets and "Blood Chits."

Similar work was done later through the year for Training Division in the preparation of training manuals in various languages. This work still continues as requested.

25X1

The location of the Division at [REDACTED]
"half-way across town" from the main Agency area, had been
a handicap discouraging close operational liaison.
Transportation was all but restricted to the use of one
car, chauffeured by a member of the branch message center.
Such service was inadequate.

25X1

Removal of the Branch to [REDACTED]

25X1

[REDACTED] almost doubled this aggravation. Inclusion
in the Agency shuttle-bus schedule was cancelled after a
short time and use of a single car restricted personnel
intra-Agency communications to a point of poor efficiency.

The generally remote location left branch personnel
with little recourse to poor public transportation service,
but perhaps eventually contributed to the general morale
as "car pooling" developed better acquaintance among the
employees.

The resumption of shuttle-bus service was announced
at the end of 1951.

- E N D Section F -

45-
SECRET

~~SECRET~~

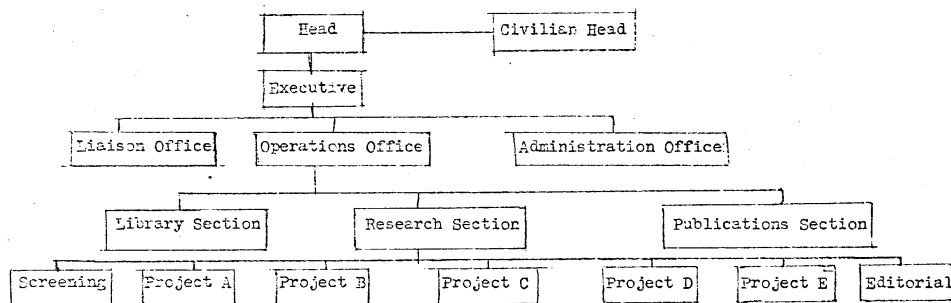
25X1

Section G

Suggested T/O - WDC/CIG

I Sub. a

1 December 1946



~~SECRET~~

SECRET

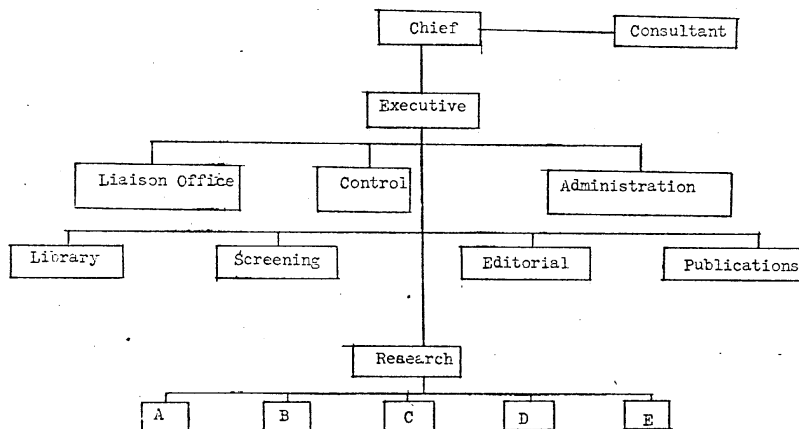
25X1

SECTION G

T/O WDC/CIG

II

4 December 1946



SECRET

SECRET

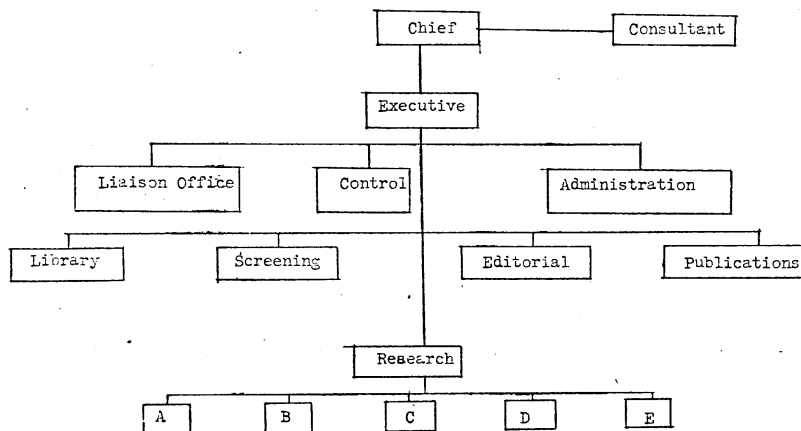
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SECTION G

T/O WDC/CIG

II

4 December 1946



SECRET

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Next 6 Page(s) In Document Denied

Section G

Sub. c

FOREIGN DOCUMENTS DIVISIONChiefs and Deputy Chiefs

	<u>Date</u>	<u>Designation</u>	<u>Chief</u>	<u>Deputy Chief</u>	<u>Authority</u>
25X1	1 Dec 1946	WDC		J.J. Bagnall	
	1 Mar 1947	DB	J.J. Bagnall, Act.		DAD/00
	13 Mar 1947	ED	J.J. Bagnall		28 Feb 1947 AD/0
	30 Jun 1947	FDB	J.J. Bagnall, Act.		13 Mar 1947 T/O approved
25X1	24 Oct 1947	FDB		J.J. Bagnall	? AD/0
	25 Oct 1948	FDB	J.J. Bagnall, Act.		24 Oct 1947 AD/0
	24 Jan 1949	FDB	J.J. Bagnall, Act.		25 Oct 1948 Chief, FDB
25X1	11 Jun 1950	FDB	J.J. Bagnall		24 Jan 1949 AD/0 15 Jun 1950


SECRET

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Section Csub. c.PUBLICATIONS CHRONOLOGY

<u>Title</u>	<u>Begun</u>	<u>Ended</u>
Summary (Army, Navy, Medical, Special, etc.)	3 Jun 1946	15 Nov 1946
Translations	11 Jun 1946	-----
Accession Lists		
Air Technical	24 Sep 1946	11 Jul 1947
Army/Navy General	4 Sep 1946	16 Jul 1947
Economic	11 Jun 1946	11 Aug 1947
Geographic	11 Jul 1946	16 Jul 1947
German Documents	8 Aug 1946	4 Sep 1946
Medical No	10 Jul 1946	31 Jul 1947
Meteorological	10 Mar 1947	19 Jun 1947
Miscellaneous	20 Dec 1946	25 Jun 1947
Political	3 Jul 1946	7 Nov 1947
Signal Communications	4 Oct 1946	24 Jul 1947
Special	19 Jun 1946	18 Jul 1947
Technical	27 Jun 1946	25 Aug 1947
War Crimes Information Series	13 Jun 1946	only one
Publication No 1	28 Sep 1946	only one
ICF	29 May 1947	1 Dec 1947
Research Reports	13 Nov 1946	17 Jan 1947
Per Abs (all types)	2 Apr 1947	23 Jun 1947
Per Abs Sci	6 Aug 1947	-----
Per Abs Gen	12 Sep 1947	9 Nov 1948
Summary (regular)	26 May 1947	-----
Summary Special	17 Nov 1950	-----
Translation Special	14 Sep 1950	-----

PUBLICATIONS CHRONOLOGY (Contd)

<u>Title</u>	<u>Begun</u>	<u>Ended</u>
Press Extracts		
Soviet	26 Jan 1948 7 Sep 1947	23 Mar 1949
Chinese	30 Jul 1948	11 Apr 1949
Finnish	29 Jul 1948	12 Oct 1948
Korean	6 Oct 1948	17 Nov 1948
Indochinese	3 Nov 1948	4 Apr 1949
Indonesian	4 Jan 1949	28 Mar 1949
Bibliography of Russian Periodicals	12 May 1948	29 Mar 1949
	13 Mar 1947	-----
	12 Dec 1947	-----
High Speed Press (HSP)	30 Mar 1949	-----
Consolidated Translation Survey	Oct 1949	-----
Consolidated Translation Survey Supplement	May 1950	-----

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Section G.Sub. E.PUBLICATIONS ACCOUNT

<u>Title of Publication</u>	<u>1946</u>	<u>1947</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>	<u>1951</u>
Summary - various	8	--	--	--	--	--
Summary - regular	--	4	9	4	22	11
Special	--	--	--	--	2	2
Translations	43	58	108	62	20	25
Special	--	--	--	--	6	12
Accession Lists						
Air Tech	2	9				
Army/Navy	3	5				
Economic	32	19				
Geographic	6	6				
German Doc	20	--				
Medical	2	4				
Meteorological	--	3				
Miscellaneous	1	2				
Political	20	13				
Signal Communications	1	3				
Special	20	9				
Technical	9	25				
War Crimes	1					
Publication	1					
Research Reports	2	1				
ICP, ICC, ER	--	14,092	23,787	9,195	6,690	4,755
Per Abs	--	5				
Per Abs Sci	--	22	56	65	21	21
Per Abs Gen	--	7	14			

PUBLICATIONS ACCOUNT (Contd)

<u>Title of Publication</u>	<u>1946</u>	<u>1947</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>	<u>1951</u>
Press Extracts						
Soviet	--	8	9	12		
Chinese	--	--	14	8		
Finnish	--	--	7	--		
Korean	--	--	2	--		
Indochinese	--	--	7	7		
Indonesian	--	--	--	10		
Bibliographies of Russian Periodicals			366	290		
* 	--	173	877	7,212	8,968	4,804
	--	6	137	53	81	99
Consol Trans Surv	--	--	--	3	12	12
Consol Trans Surv Supple					8	12
* Proj	--	173	877	1,838	2,096	1,644
* Press	--	<u>1</u>	<u> </u>	<u>5,374</u>	<u>6,872</u>	<u>3,160</u>
Total		173	877	7,212	8,968	4,804

NUMBER OF REPORTS PRODUCED

	<u>1947</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>	<u>1951</u>
Trans and info reports	382	1,581	8,263	10,168	6,400
IR cards	--	3,609	7,361	6,690	4,755
ICF cards	12,650	19,034	1,586	--	--
ICC cards	1,442	1,144	248	--	--
Biblios	0	366	3,299	0	0
Graphic items	0	0	665	2,102	3,338
25X1 	0	0	0	0	470
Total	14,474	25,734	21,422	18,960	14,963

NUMBER OF PAGES PRODUCED

Trans and info reports	6,315	27,597	39,033	49,896	90,194
IR, ICF, ICC cards (total of above)	14,092	23,787	9,195	6,690	4,755
Biblios	0	558	3,299	340	0
Graphic items	0	0	665	2,102	3,338
25X1 	0	0	0	0	16,146
Total	20,407	51,942	52,247	59,028	114,433

Section C

Sub. C

NUMBER OF LANGUAGES HANDLED BY FDD, 1947 - 1951

<u>1947</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>	<u>1951</u>
36		43	45	52

Section 2

Sub. d

PUBLICATION RECEIPT IN FDD FOR PERIOD 1948 - 1951

<u>Source</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>	<u>1951</u>
State	54,175	101,147	122,283	144,216
Army	41,029	3,953	3,821	18,921
Navy	778	2,731	3,017	2,190
CIA	12,954	28,004	34,919	52,025
Library of Congress	1,943	7,921	11,808	19,839
Smithsonian Institute	518	680	1,621	3,170
Total	111,397	144,496	177,469	240,361

Section G

Sub. d

FOREIGN DOCUMENTS SCREENED FOR POSSIBLE INTELLIGENCE INTEREST

	<u>1947</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>	<u>1951</u>
Newspapers	{ 4,470	{ 67,719	123,403	150,648	{ 240,361
Periodicals			15,377	18,699	
Others	0	43,678 (mostly captured)	5,711	8,122	
Total	4,470	111,397	144,496	177,469	240,361

Summary

1947-51

REQUESTS RECEIVED BY FBI

	<u>1947</u>	<u>1948</u>	<u>1949</u>	<u>1950</u>	<u>1951</u>
CIAC*	94	380	497	1220	1555
Other IAC	<u>100</u>	<u>153</u>	<u>130</u>	<u>137</u>	<u>207</u>
Total	194	533	627	1357	1762

* Includes non-IAC requests received through OCD.

Office Memorandum • UNITED STATES GOVERNMENT

25X1

TO :

FROM :

SUBJECT:

[Redacted Box]

DATE: 12/2/52

SUBJECT: FDD History

Correction in order, Page 15, second from last paragraph: "As of
1 January 1949, the roster carried only 138 ..." (Change 145 to 138.
Figure 145 included 7 pool personnel not assigned to FDB.)

Enclosed is another table of personnel-E/O-Celing comparisons.

mm

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